



Manafort Brothers Incorporated

Accounts Payable Supervisor

Manafort Brothers Incorporated is seeking a full-time A/P Supervisor to manage and execute the processing of all overhead and job cost invoices in a paperless approval process utilizing TimberScan software. This position is responsible for a department of 2+ associates that handle all aspects of the AP process including vendor setup, invoice entry, insurance and lien waiver tracking, payment issuance and distribution.

Candidates should have 3+ years of A/P experience, good customer service and multi-tasking skills, along with a strong attention to detail and a working knowledge of Excel. Previous supervisory and/or Sage 300 software experience is a definite plus.

Manafort is a multi-state, high AP volume contractor offering a competitive compensation and benefits package.

**Please send resume to:
Human Resources Department
P.O. Box 99
Plainville, CT 06062
Fax (860)747-5299
hr@manafort.com**

AA/EOE M/F/Disability/Vet